

VIRGINIA DISASTER RELIEF FUND PROGRAM

Counties of Bland, Carroll, Grayson, Smyth, Washington, and Wythe; Cities of Bristol & Galax
Administered by Mount Rogers Planning District Commission

TO BE COMPLETED AND PROVIDED BY APPLICANT along with the Application for Assistance and other required documentation.

Application Checklist

Disaster Event

- Tropical Storm Helene (September (2024)) Severe Storm (February 2025)

Application Type

- Homeowner (Residential) Business Owner (Commercial)

Required Applicant Information

- Application for Assistance W-9 tax form
 Deed for property Title for mobile home

Applicant Identification (two forms required)

- Driver's license or state-issued photo ID Social security card
 W-2 or other tax information Passport
 Other: _____

Proof of Residency (for the year of event)

- Utility payment history Other: _____

Proof of Insurance

- Insurance Policy (complete insurance policy, including coverage and declaration page during period covering the identified disaster event)
 Insurance proceeds (check copies) Claim denial letter
 Mortgage statement Separate insurance policy(s): Flood

Tax Records 2024/2025 (during period of the disaster event)

- Real estate tax ticket Personal property tax ticket (for mobile homes)

Proof of Disaster Impact (if possible)

- Property before disaster event Property after disaster event (damages)
 Insurance claim documents Repair estimates/contractor estimates

FORMS (require signatures and notarization)

- No Title/Deed Declaration (optional) Sworn Affidavits
 No Insurance/Flood Insurance Declaration (not needed if proof of insurance provided)
 Proof of Ownership Declaration/Declaration of Occupancy